

COVID-19 CO Creatives Relief Grant



The COVID-19 CO Creatives Relief Grant is a one-time payment to non-profit arts organizations in Colorado with an annual operating budget of less than \$1 million. These grants are dependent on available funds. All grants are for **general operating support**. Priority will be given to small and mid-size organizations, particularly those working in underserved communities. Grant funds need to be expended by December 31, 2020. The award amounts will be based on the organization's cash operating revenue for the most recently completed fiscal year.

DEADLINE

Applications must be submitted online by 4:00PM on Monday, June 1, 2020.

ELIGIBILITY

- Open only to Colorado-based, arts-focused 501 (c) 3 organizations with a primary purpose to support the arts as reflected in their organizational mission. Organizations that have other goals but include some arts programming are not eligible.
- Applicants must have received funding, in the last five years, from Colorado Creative Industries (CCI)
- Organizations receiving funding from CCI in the past year are not eligible.
- Applicants may not apply using a fiscal agent.
- Applicants must have a minimum cash operating budget of \$25,000 for their last completed fiscal year.
- Applicants must be registered with the Colorado Secretary of State as a Colorado business in good standing and its primary business location must be in the state of Colorado.

FUNDING RESTRICTIONS

Ineligible uses of grant funds are:

- Capital improvements, new construction, renovation or restoration or purchase of major equipment
- Debt and deficit reduction
- Re-granting of grant funds

TIMELINE

April 1–June 1	Grant information & staff support available
June 1, 2020 4PM	Online application submit deadline
June 2–June 12	CCI staff review
Late June	Council reviews recommendations; funding announced
By June 30	Grantee award documents returned to CCI
July 1, 2020–December 31, 2020	Funding period

GRANT AMOUNTS

Grant awards are flat amount based on the size of the applicant's cash operating revenue for the organization's most recently completed fiscal year.

Please refer to the budget chart below for grant request information.

If your cash operating revenue in your most recently completed fiscal year was:	You will request:
\$500,000-999,999	\$8,500
\$250,000-499,999	\$7,500
\$100,000-249,999	\$6,500
\$25,000-99,999	\$4,000

REVIEW PROCEDURES

The grants will be reviewed by CCI staff with priority given to small and mid-size organizations, particularly those working in underserved communities. Awards will be weighted based on organization need. Staff recommendations are not final until approved by the Creative Industries Council. Applicants will be notified via email of the result of the funding recommendations.

ONLINE APPLICATION

Applicants are required to log into the online grant portal (<https://co-cci.smapply.org>) and complete the application. If you haven't logged into the new portal, you will need to register for an account. Your login for the previous grant portal will not work in the new portal.

For additional help on using the online grant portal, contact Sami Wells at Sami.Wells@state.co.us.

REQUIRED SUPPORT MATERIALS

- A statement of your organization's cash operating revenues for *your most recently completed fiscal year*, signed by your board president or treasurer. **(Please do not send a balance sheet)** Acceptable documents are a profit and loss statement or a signed list of expenditures from your financial system. The grant amount will be based on your Total Income/Revenue.
- Current (within the last 3 months) Certificate of Good Standing from the Colorado Secretary of State.

GRANTEE REPORTING

Grant recipients will be required to submit a final report at the end of the funding period.

OTHER CONDITIONS OF FUNDING

As a condition of the grant, Colorado Creative Industries requires the recipient of public funds to comply with all state and federal laws and regulations.

STAFF CONTACT

Applicants seeking assistance are advised to contact CCI staff well in advance of the application deadline. For questions about the grant or about using the online grant portal contact:

Sami Wells: Sami.Wells@state.co.us

COLORADO CREATIVE INDUSTRIES

Colorado Creative Industries (CCI) is a division of the Colorado Office of Economic Development and International Trade. Established to capitalize on the immense potential for our creative sector to enhance economic growth in Colorado, the mission of Colorado Creative Industries is to promote, support and expand the creative industries to drive Colorado's economy, grow jobs and enhance our quality of life. www.coloradocreativeindustries.org