



## Change Leader Institute (FY) 2020 Application Guidelines

**November 4-6, 2019  
Colorado Springs, CO**

**DEADLINE:** Applications may be submitted on a “rolling” deadline. **Selection of participants will occur approximately two months prior to the Institute dates.**

### **ABOUT COLORADO CREATIVE INDUSTRIES**

Colorado Creative Industries (CCI) is a division of the Colorado Office of Economic Development and International Trade. Established to capitalize on the immense potential for our creative sector to enhance economic growth in Colorado, the mission of Colorado Creative Industries is to promote, support and expand the creative industries to drive Colorado's economy, grow jobs and enhance our quality of life. [www.coloradocreativeindustries.org](http://www.coloradocreativeindustries.org)

### **ABOUT THE CHANGE LEADER INSTITUTE & PROGRAM**

The Change Leader Institute is a three-day professional development opportunity focused on building and sustaining an active network of graduates who become leaders in their communities. The program supports Creative Industries’ goal to better equip community and cultural leaders to deal with environmental and organizational change through creative practice or projects, teaching communication and facilitation skills that can implement change.

### **APPLICANT ELIGIBILITY CRITERIA**

- Change Leader candidates must be Colorado residents over the age of 18.
- Individual visual or performing artists or designers, civic leaders, executive directors, professors, government employees, business owners, representatives of creative enterprises or board members, administrators or volunteers of cultural or creative nonprofits are all eligible.
- Change Leader candidates may be connected to an organization and supported financially by that organization, however, *applicants must submit their application as an individual.*
- Selected nominees are required to participate fully in the three-day Institute agenda.

## DEADLINE & TIMELINE

July - June <b>Monday, August 19, 2019</b> November 3, 2019 November 4-6, 2019 January – March, 2020 May 13, 2020 (May 14-15, 2020)	Rolling deadline for applications <b>SUGGESTED deadline for November institute</b> Arrive at Institute location in the afternoon/evening Full participation in the Change Leader Institute Certification proposals accepted Change Leader convening & Certification Dinner Creative Industries Summit, Steamboat Springs
---	--

## NUMBER OF APPLICATIONS ACCEPTED

Each Institute is limited to 12 participants. Change Leader candidates need only submit one application and will be kept on a “wait list” until a spot is available. Applicants should make sure their contact information is up to date in their online profile.

## FINANCIAL COMMITMENT

Funding from Colorado Creative Industries covers the majority of the cost of the Institute. Our investment is in creative leaders who continue to build community and participate in a broader network. A registration fee from the applicant or their organization ranges from \$100 - \$500 and covers materials, lodging and meals. Participants are responsible for their transportation to the Institute site. The participation fee, based on annual personal income or organizational budget are:

- Under \$25,000: \$100
- \$25,001 – \$150,000: \$250
- Above \$150,000: \$500

Please note: Occasionally, scholarships are available. Contact staff for more information.

## REVIEW CRITERIA

Applications will be reviewed by staff and program facilitators based on the above criteria. Each group is limited to 12 participants; we maintain a waiting list and contact those people first when a new Institute approaches.

Change Leader candidates will be selected based on applications that represent:

- Passion and commitment to community engagement and the arts
- A variety of arts and cultural leadership experience

- Geographic, ethnic and cultural diversity
- Age and gender diversity
- Commitment to the use of the arts and the creative sector to enhance the vitality of their community

## APPLICATION QUESTIONS

The following are the questions you will find in the online application:

### Background & Experience

- What is your professional affiliation?
- Are you paid staff/volunteer/board member or other (please explain)?
- Number of years in position?
- Please summarize your experience and education in your field.
- Why do you want to participate in the Change Leader Institute?
- Please upload your resume or biographical statement. (*attachments*)
- Please upload a photo of yourself (head shot preferred). (*attachments*)
- What is your age? (*dropdown*)
  - 18-24
  - 25-34
  - 35-44
  - 45-54
  - Over 54
- With what ethnicity do you most identify? (*dropdown*)
  - White
  - Hispanic or Latino
  - Black or African American
  - Native American or American Indian
  - Asian/Pacific Islander
  - Multi-racial
  - Other
  - Prefer not to answer
- With which gender do you most identify? (*dropdown*)
  - Female
  - Male
  - Non-binary/third gender
  - Prefer to self-describe
  - Prefer not to say
- Please provide a link to one of your social media pages

## POST INSTITUTE

Those who attend the Change Leader Institute have the opportunity to submit a Certification Project proposal using the skills and principles learned in the Institute. Upon acceptance of the proposal, Change Leader candidates receive a modest stipend to conduct an arts or creative development project in their own community. Following completion of the project, Change Leaders are officially certified at a convening at the Creative Industries Summit each May.

## STAFF CONTACTS

Prior to contacting a staff member, applicants should read the guidelines thoroughly.

Colorado Creative Industries  
1600 Broadway, Suite 2500  
Denver, CO 80202  
Tel: 303-892-3840

Email: [ocedit\\_creativeindustries@state.co.us](mailto:ocedit_creativeindustries@state.co.us)  
Website: [www.coloradocreativeindustries.org](http://www.coloradocreativeindustries.org)

For General questions and assistance in using the online grant system:

Sami Wells  
303-892-3840  
[Sami.Wells@state.co.us](mailto:Sami.Wells@state.co.us)