



Project and Technical Assistance Fund for Certified Creative Districts (FY) 2020 Guidelines

DEADLINE: Applications are accepted online on a rolling basis between August 1, 2019 - May 1, 2020. Expect notification within two weeks of submitting the request. Projects need to be completed between July 1, 2019 – June 30, 2020.

ABOUT COLORADO CREATIVE INDUSTRIES

Colorado Creative Industries (CCI) is a division of the Colorado Office of Economic Development and International Trade. Established to capitalize on the immense potential for our creative sector to enhance economic growth in Colorado, the mission of Colorado Creative Industries is to promote, support and expand the creative industries to drive Colorado's economy, grow jobs and enhance our quality of life. www.coloradocreativeindustries.org

ABOUT THE PROJECT AND TECHNICAL ASSISTANCE FUND

The project and technical assistance fund was designed to provide support to advance strategic goals in Certified Creative Districts. These funds are designed to provide flexible support that meets the unique needs of districts with a quick turnaround. Funds can be used to leverage additional support including public funding, grants and more. **NOTE:** The district managing entity is not eligible for any other CCI grants.

Eligibility: Open to all Colorado Certified Creative districts (managing entity) that have been certified for a minimum of one year. Eligible districts include:

- 40 West Arts District Lakewood
- Breckenridge Arts District
- Carbondale Creative District
- Corazon de Trinidad
- Crested Butte Creative District
- Colorado Springs Creative District
- Denver's Art District on Santa Fe
- Fort Collins Creative District
- Golden Triangle Creative District
- Grand Junction Creative District
- Grand Lake Creative District
- Greeley Creative District

- Longmont Arts and Entertainment District
- Mancos Creative District
- Manitou Springs Creative District
- North Fork Valley Creative District
- Pueblo Creative District Corridor
- Ridgway Creative District
- RiNo Art District Denver
- Salida Creative District
- Steamboat Springs Creative District
- Telluride Arts District
- Westwood Creative District

APPLICATION PROCESS

Requests can encompass any activity that advances the strategic plans or goals of the district. Multiple items can be bundled into one annual request. For example, travel to two professional conferences and support for a civic engagement activity. These may include (but are not limited to):

- Community creative placemaking projects
- Technical consulting
- Wayfinding signage
- District marketing and branding efforts
- Capital improvements
- Support to attend or present at professional development conferences or trainings related to the district goals
- Civic engagement activities
- Integration of arts and culture within municipal systems and other non-arts disciplines

[See examples of funded projects here.](#)

ONLINE APPLICATION SUBMISSION

This document contains program guidelines only. **New users will need to register for an account on the CCI Grants Portal** (*link coming soon*).

All users are required to log into the portal and complete the online application. All support materials are uploaded into the online system. No hard copies or emailed copies of the application or support materials will be accepted. We recommend that applicants register in the portal and review the online grant system with plenty of time before the deadline to allow staff proper time to assist with any questions or issues.

For additional help on using the online grant system, contact Sami Wells at (303) 892-3840 or Sami.Wells@state.co.us.

REPORTING REQUIREMENTS & CANCELLATIONS

Creative Industries has the right to withhold, reduce or cancel awards if an applicant does any of the following:

- Misses deadlines for reports
- Does not notify the CCI of significant management changes or instances of fraud or embezzlement
- Fails to comply with the terms of the grant award requirements
- Demonstrates inadequate financial management and oversight
- Does not properly credit CCI support

OTHER CONDITIONS OF FUNDING

As a condition of the award, Colorado Creative Industries requires the recipient of public funds to comply with all state and federal laws and regulations. Those terms and conditions can be found [here](#).

Credit/Acknowledgment – Grantee agrees that a current CCI logo will be included in all announcements and promotional materials and efforts will be made to publicly credit CCI support in any public events related to the funding program and activities. Recipients may also use the current National Endowment for the Arts logo if desired.

Grantee agrees to send a letter to their state legislators, informing them of the importance of State funding.

APPENDIX A – APPLICATION OUTLINE

Online application outline:

- Contact info
- Total project budget
- Amount requested
- Project request description
- Project timeline
- What strategic goal(s) of the district does this advance?
- How does the project advance strategic goals in the Creative District?
- How will you measure the success with the project? Be specific.
- Project budget form showing cash match (cash match needs to be verified)

Reporting outline:

- National Endowment for the Arts (NEA) federal data questions
- Provide a brief project impact statement.
- Provide documentation of the final project (photos, video, consulting summary).

STAFF CONTACTS

Applicants seeking assistance are advised to contact CCI staff well in advance of the application deadline. Prior to contacting a staff member, applicants should read the guidelines thoroughly.

Colorado Creative Industries
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Website: www.coloradocreativeindustries.org

For questions about the Project and technical assistance application:

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Christine.Costello@state.co.us

For General questions and assistance in using the online grant system:

Sami Wells
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